The following is the key information for the corporation or limited liability company (as appropriate):

|  |  |
| --- | --- |
| Company Name |  |
| Company Principal Place of Business Address |  |
| Company Mailing Address (if different than PPB) |  |
| Company Main Phone Number and Email |  |
| Website |  |
| Registered Agent |  |
| Registered Agent Address  |  |
| Registered Agent Phone Number and Email |  |
| CPA Name |  |
| CPA Phone Number and Email |  |

INCORPORATOR[S]/Organizer[s]

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Address | Phone | Email |
|  |  |  |  |
|  |  |  |  |

DIRECTORS\* (for corporation)/MANAGERS (for a manager-managed LLC)

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Address | Phone | Email |
|  |  |  |  |
|  |  |  |  |

\* A corporation must have at least one director pursuant to ORS 60.307.

OFFICERS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Office | Name | Address | Phone | Email |
| President**\*** |  |  |  |  |
| Vice President |  |  |  |  |
| Secretary**\*** |  |  |  |  |
| Treasurer |  |  |  |  |

 **\*** Required corporate officers under ORS 60.371

SHAREHOLDERS (for corporations)/MEMBERS (for LLCs)

|  |  |
| --- | --- |
| Name | Total Shares Owned/Membership Interest |
|  |  |
|  |  |
|  |  |

Date Name Reserved:  S Corporation  C Corporation

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Annual Meeting Date |  |  |  |  |  |
| Notice Sent |  |  |  |  |  |
| Annual Report Sent |  |  |  |  |  |

**IMPORTANT NOTICES**

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